



FUNDING OPPORTUNITY:

Infrastructure support for coroner, medical examiner, or medicolegal death investigator offices

Funding amount: individual award ceiling is \$20,000

Anticipated number of awards: 24

Eligibility: coroner, medical examiner, or medicolegal death investigator offices - see details below

Anticipated funding period: November 2022- May 2023

Application deadline: August 31, 2022

Overview: With support from the Centers for Disease Control and Prevention (CDC), the National Network of Public Health Institutes (NNPHI) in collaboration with the International Association of Coroners and Medical Examiners (IACME) and the National Association of Medical Examiners (NAME) is pleased to offer an opportunity to provide capacity building support for coroner, medical examiner, or medicolegal death investigator offices. CDC, NNPHI, IACME, and NAME recognize the need for coroner, medical examiner, or medicolegal death investigator offices to purchase case management software that facilitates interoperability between case management systems and electronic death reporting systems. In implementing this initiative, CDC/NNPHI/IACME/NAME seek to facilitate timely and comprehensive data sharing with vital records offices and public health agencies to better inform drug overdose prevention and response efforts.

Background: According to CDC, more than 932,000 people in the United States have died from a drug overdose since 1999. Surveillance of overdose-related mortality is one key component of drug overdose prevention efforts, as data are used to better focus prevention and overdose response activities. According to a November 2021 Bureau of Justice Statistics report, as of 2018, only 40% of coroner's offices had a computerized case management system. This *Infrastructure Support for Coroner, Medical Examiner, or Medicolegal Death Investigator Offices* funding opportunity is intended to support case management system implementation facilitating timely and complete overdose mortality data that can be used to inform overdose prevention and response efforts.

Who is eligible to apply?

Coroner, medical examiner, or medicolegal death investigator offices applying for this funding:

- Must be from a jurisdiction participating in [SUDORS](#) or located in a state that participates in SUDORS (Note: For jurisdictions currently not participating in SUDORS, awards will be prioritized to those that intend to participate in SUDORS if awarded.)
- Must provide a letter from their locality stating the computerized case management system (CMS) will be sustained for a minimum of 2 years after the funding period ends, with funding priority to offices that can sustain CMS for longer
- Must be able to receive funding from NNPHI through a reimbursable contract
- Must be able to receive federal funds for this initiative
- Must confirm office is not already receiving other federal funds for case management system software (e.g., through relevant approved activities specific to the jurisdiction's CDC-funded Overdose Data to Action [OD2A] award)
- The selected case management system should be interoperable with the jurisdiction's Electronic Death Registration System (EDRS) and able to submit data in the FHIR format
- Awards will be prioritized for offices that do not have a computerized case management system in place, but applications will be considered to fund the integration of existing systems with EDRS

Funding Available: Total funding available: \$480,000, individual award ceiling is \$20,000 with the opportunity for a minimum of 24 total awards. This project is part of a larger cooperative agreement between NNPHI and the CDC. As such, respondents should be aware that the total funding available for these capacity-building awards is subject to availability.

Anticipated RFP Milestone Dates

August 31, 2022 (11:59 PM ET)	Applications due
No later than September 30, 2022	Notification of Award Status
October 31, 2022	Contracts finalized
November 1, 2022- May 31, 2023	Implementation of infrastructure funding
June-July 2023	Evaluation of initiative

Timeline

NNPHI requests offices to propose expenditures and associated activities through May 2023. Should NNPHI receive approval for an extending agreement beyond the end of the project period, it will offer funded offices the opportunity to request extensions. Invoicing will be due within 90 days of the end of the funding period. Funds must be spent within 6 months of the award.

Example Requests: This opportunity is focused on enhancing infrastructure and it is estimated that the primary expenses will be the purchase of new or upgraded case management system software and upgraded technology to support such software.

NNPHI, IACME, and NAME will work with selected coroner, medical examiner, or medicolegal death investigator offices to negotiate a budget and work plan. Please note travel will not be an approved expense for these project funds.

How to Apply: NNPHI is utilizing a Smartsheet Online System for the proposal submission process. Submit your proposal and all additional documents through [this link](#) no later than **11:59 PM PT on August 31, 2022**.

Submit questions about this funding opportunity [here](#): NNPHI will respond to questions within 24 hours. If you have any technical challenges, please contact Helen Lindau at hlindau@nnphi.org.

In fairness to all applicants, NNPHI will not accept any applications received after the deadline for any reason and will not review incomplete applications.

Selection Criteria: Applications will be reviewed by a review panel including NNPHI, IACME, and NAME staff.

Notice to Applicants: Please be advised that NNPHI reserves the right to modify the terms of the RFP with reasonable notification to all interested parties. This RFP and any related discussions create no rights or obligations whatsoever. NNPHI may cancel or delay this solicitation at any time at its discretion. Anything to the contrary notwithstanding, the contract executed by NNPHI and the selected applicant, if any, will be the exclusive statement of rights and obligations extending from this solicitation. Applicants are further advised that all information that applicants submit in response to this solicitation shall remain in the public domain.

Application Template

Submit your application via the [Smartsheet](#) application no later than **11:59 PM PT on August 31, 2022**. *Late submissions will not be accepted, and incomplete applications will not be reviewed.*

Legal Name of Organization/Agency:

Tax Identification Number:

SAM.gov registration number

Contact Person for matters related to this application:

Applicant contact email address:

Applicant contact phone number:

Are staff from your office members of either IACME and/or NAME and/or certified through ABMDI? (Y/N) Please

specify: _____

Please select the population size of your jurisdiction:

- ☐ Population under 50K
- ☐ Population 50K-100K
- ☐ Population 100K-250K
- ☐ The population of more than 250K

Please categorize your SUDORS participation (or intent to participate)

- ☐ Jurisdiction currently participates in SUDORS
- ☐ Jurisdiction does not currently participate in SUDORS but intends to and is located in a state that does participate
- ☐ Jurisdiction does not currently participate in SUDORS with no intention of participating and is located in a state that does participate

Required Documentation:

Project Budget (*please use template provided below*)

Project Proposal (*In no more than three (3) single-spaced pages, 11 pt. Times New Roman font, please respond to following questions*):

1. Briefly describe how this infrastructure initiative could enhance your office's sharing of the medical examiner and coroner data with your jurisdiction's electronic death registration system or vital records office
2. Please describe your organization's current data and/or case management system
3. If you were awarded a contract to upgrade your office's existing case management system, what would your approach be? Please address the following in your response:
 - a. How would you identify the best case management software system that your office would upgrade to?
 - b. Please share a project timeline
4. Will your case management software be interoperable with your state's EDRS or another reporting system (s)?
 - a. If yes, please explain how you plan to implement the integration
 - b. If not, do you have plans for the integration of your systems?
 - c. If this is not possible, please indicate why.

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NNPHI Contract Budget Template

Please fully complete the table below. Provide narrative justification for each line item in the far right column of the table.

Category	Amount	Justification
a. Personnel	\$	
b. Fringe Benefits	\$	
c. Travel	\$	
d. Equipment	\$	
e. Supplies	\$	
f. Other	\$	
g. Contractual	\$	
h. Total Direct Costs	\$	
i. Indirect Costs	\$	
j. TOTAL BUDGET	\$	